# Keep Your Law Firm Moving Forward During the Holidays with the Bill4Time Mobile App



The end-of-year holiday season is a great time to connect with family and friends, but it's also a busy period for law firms. Collecting outstanding payments and finalizing annual documents at the end of the year demands attention — attention that is divided as soon as lawyers start assigning the end-of-year final tasks. And on top of all that, <u>managing remote employees</u> can rightfully be a challenge for many law firms.

Bill4Time helps law firms address these year-end challenges with a robust feature set. The flexibility of the Bill4Time mobile app is especially noteworthy, as it enables efficient management of staff and tasks across various locations — whether that be multiple offices or remote employees.

#### Manage A Practice From Anywhere With Remote Task Management

There's a <u>delicate work-life balance</u> at law firms the first nine to 10 months of the year, but the final two or three really test a legal professional's stamina. With <u>holiday gifts</u>, staff PTO, and the year-end challenges mentioned earlier, things can get hectic, often leading to the risk of lawyer burnout.

Effective remote task management requires a focus on the big picture while keeping an eye on the smaller details that build up to the law firm's overall goal. The risk of lawyer burnout increases for those who have been working constantly to maintain that goal without taking appropriate breaks in between.

It's no surprise with multiple variables at play that managing a law firm can feel overwhelming to those doing it without a solution in place. To avoid lawyer burnout, a remote task management software is needed to properly manage staff and tasks in multiple locations.

#### The Bill4Time Mobile App: A Remote Time Tracking Solution for Law Firms

For attorneys and law firms looking to manage their practice while traveling with family, visiting friends, or simply being away from the office, the <u>Bill4Time mobile</u> app allows just that.

With practical features like a customizable mobile dashboard, time and expense tracking, client and matter project management, and a one-tap timer, the Bill4Time mobile app provides an all-in-one solution for law firms — no matter where they are in the world.

Additionally, the Bill4Time mobile app allows for a streamlined, <u>systematic time tracking</u> and task management platform for <u>legal professionals practicing on the go</u>. Getting attorneys working in different locations on the same page can be chaotic without a solid system in place.

Maintaining an <u>effective time tracking process</u> no matter where a lawyer practices is vital to keeping law firm books and billing accurate. The Bill4Time mobile app is the easiest way to <u>track time</u>, <u>manage projects</u>, and <u>organize expenses</u> from anywhere around a busy holiday schedule. If internet connection is spotty, the app saves entries when offline and will sync when connected again — despite the challenges of airport Wi-Fi connectivity.

### Get Paid Faster and Confirm Payment Status with Bill4Time Payments

The financial stress the holidays season brings to clients of law firms could put payments on the back burner. Automating — and customizing — the payment process allows law firms to focus less on the accounting side of the practice and more on practicing law.

With the email tracking feature in <u>Bill4Time Payments</u>, whenever an invoice email is sent, opened, delayed, clicked upon, or failed to deliver — the law firm will have a list and check it twice. Payment status notifications leave law firms better prepared should they need to follow up on an outstanding bill. Bill4Time Payments also allows law firms to offer multiple ways to pay, giving their clients a customized payment plan to support client needs.

Staying informed on your firm's payment status can help you take action when needed to keep clients happy and your firm paid!

## **Choosing the Right Legal Time Tracking Software**

Think of legal time tracking software as the ship, the staff as the crew, and the owners or partners captain with the compass. Without the right ship, it doesn't matter how good the crew and captain are — it'll only get so far before the waters get too rough to pass. Choosing the right remote time tracking software could take your law firm further than previously thought.

When looking for a legal <u>remote time tracking software</u>, keep in mind the features that will most benefit firm operations. The Bill4Time mobile app's customizable mobile dashboard, security measures with role-based access control, portable time and expense tracking, and one-tap timer set it apart from its competitors and stands as a leader in the industry. From large law firms to <u>solo practitioners</u>, Bill4Time gives practices an effective remote time tracking solution for law firms to keep cases moving forward all year — and especially during the holidays.

<u>Schedule a Bill4Time demo today</u> to see the difference it makes at law firms everywhere.